



## UBC STEERING COMMITTEE ON SEXUAL ASSAULT

November 17, 2016

9:00am-12:30pm

### MEETING SUMMARY

ITEM	DISCUSSION
<b>Approve Agenda</b>	The agenda was approved by members.
<b>Introduction of New Members</b>	<p>The Steering Committee selected six new members who joined the committee from across the campus community:</p> <p>Lina Gomez, Student, UBCO</p> <p>Erin Graham, Sessional Lecturer, Educational Studies</p> <p>Avneet Mann, Staff, UBC Robson Square</p> <p>Rabia Mir, Student, UBC Vancouver</p> <p>Juliet O'Brien, 12-month Lecturer, Department of French, Hispanic and Italian Studies</p> <p>Stephen O'Leary, Associate Professor, School of Engineering, UBCO</p>
<b>Review Feedback from Consultation Report</b>	<p>The Policy Committee reported on the 3 meetings that have taken place since the Steering Committee last met: the process the Policy Committee is undertaking to consider the consultation feedback; the title of the Policy; whether to include definitions a-i of Bill 23. The next steps of the policy committee are to focus on the Principles of the Policy.</p> <p><u>Definitions</u></p> <ul style="list-style-type: none"><li>• In order for the UBC Policy to perform as a transparent foundation for investigation, and to serve as a resource to individuals seeking it out, the Steering Committee strongly recommended the inclusion of definitions a-i. A further suggestion was made for the definitions to be attached in the procedures that accompany the Policy.</li></ul> <p><b>ACTION:</b> A sub-committee was struck to draft definitions</p>



	<p>(Janine Benedet, Stephen O’Leary, Lina Gomez)</p> <p><u>Title of Policy</u> The Steering Committee discussed the title of the UBC Policy with a view to ensuring that it is accessible, searchable, and covers the intent of the Policy as an educative tool. The Steering Committee gravitated to two potential titles, and agreed to return to this issue for further conversation as our conversation unfolds in coming weeks:</p> <ul style="list-style-type: none"><li>-Sexual Assault Policy</li><li>-Sexual Assault and other forms of Sexual Violence and Misconduct [some combination of these last two terms]</li></ul> <p><u>Process of incorporating consultation feedback</u> The Steering Committee will continually ensure to reflect on feedback from the consultation about the draft Policy at all stages of its deliberations. The consultation feedback to the draft Policy has been coded for easier access, which will aid the Steering Committee to zero in on specific feedback according to their agenda.</p>
<p><b>Update Working Groups-standing item</b></p>	<p><u>Working Group 1 – Process &amp; Structure</u> (tasked with thinking through a centralized body to oversee and coordinate sexual assault response, and investigation and disciplinary processes)</p> <p>The Working Group updated the Steering Committee on their initial meeting, and their plans to meet immediately following the Steering Committee meeting on November 17. In its first meeting, the Working Group considered a centralized office for victim supports and resources. The Working Group also began discussions on third party and anonymous reporting and processes for investigation. To date, the focus of the conversation has been on a structure for the Vancouver campus; acknowledgment was made that it will be necessary to strike a UBCO focused group to translate Vancouver focused conversations about structure and process to the Okanagan campus.</p> <ul style="list-style-type: none"><li>- membership: Janine Benedet, Jen Love, Erin Graham, Janet Teasdale, Varenka Kim, Sara-Jane Finlay, Linda McKnight (new member Rabia Mir)</li></ul> <p>ACTION: Janet Teasdale will circulate working group notes to the Steering Committee.</p>



	<p>ACTION: Process and Structure to form large part of Steering Committee’s December 1<sup>st</sup> agenda.</p> <p><u>Communications Working Group Update</u>          Kate Hunter and Janeen Alliston convened communicators across campus including (2 Faculty-based communicators, plus communicators from the AMS, GSS, Equity and Inclusion Office and Public Affairs). The group is planning a communication to go out via broadcast email on November 30<sup>th</sup> which will update on the consultation process, the work of the Steering Committee, the announcement of new members, and will reference December 6<sup>th</sup> – National Day to end violence against women.</p> <p>The other initiative of this group is to create a website to signpost for all members of the community where to find information and resources on sexual assault. The suggestion to include a RSS feed for updates was re-stated.</p> <p>ACTION: Louise Cowin and Kate Hunter will follow up with University Counsel office regarding a response to all of the consultation feedback submissions.</p> <p>ACTION: Janet Teasdale, Sara-Jane Finlay and Rabia Mir will review the draft of the campus wide email on behalf of the committee.</p> <p>ACTION: The final draft will be circulated to the whole group before email out to the campus</p> <p><u>Definitions Working Group</u> struck at this meeting:          Janine Benedet, Stephen O’Leary and Lina Gomez</p> <p><u>Principles Working Group</u> struck at this meeting:          Margot Young, Lina Gomez, Janet Teasdale, Avneet Mann and Sara-Jane Finlay (by phone)</p>
<p><b>Revisit Naming of the Committee</b></p>	<p>Steering Committee members discussed whether to consider re-naming the committee (for example, add the elimination of sexual assault). The Committee decided they are comfortable with the Steering Committee’s current name.</p>
<p>Next Meeting</p>	<p>December 1, 9:00am – 12:30pm          Rough Agenda to include: Principles, Process and Structure</p>